

Steps to be followed by the Applicants for submitting Application for capture, handling, rescue of Snakes only for the purpose of collection of Snake Venom

1. Download the Application Form from website www.wildbengal.com (FORM I – Application for Permit to Capture for Special Purpose under Section 12 of Wildlife (Protection) Act, 1972; FORM II – Application for obtaining licence for capturing, handling or dealing in Snake Venom under Section 44 of Wildlife (Protection) Act, 1972)
2. A Detailed Project Report must be attached to the Application Form (I / II) with following details –
 - i. Land ownership documents, up-to-date Tax receipts of land / property / building.
 - ii. No Objection Certificate from Local Governing Body like Panchayat / Municipality / Municipal Corporation.
 - iii. The Residential and Office address of the Applicant for future correspondence with self-attested copies of Proof of Residence and PAN Card of the Applicant.
 - iv. Status of firm (for collection of snake venom and / or manufacturing of Anti-Snake Venom) with details of company profile enclosing a copy of Trade Licence.
 - v. Map / Plan of the facility where snakes are proposed to be kept along with details of the land ownership.
 - vi. Details of facilities where snakes will be housed, methodology.
 - vii. Name of snake species required to be captured for extraction of venom.
 - viii. Number of each species of snake required for extraction of venom per month and if necessary, for keeping in captivity specifying the reason.
 - ix. Location details of snake habitat areas from where the proposed snakes are to be captured for the said firm.
 - x. Specific details of the persons who would be engaged for capture, collection of snake venom and captive management of snakes.
3. The Application Fees (Rs. 500 for FORM-I / Rs. 1000 for FORM-II) should be deposited to the Head of Account “Registration / Fees” in the GRIPS Portal of West Bengal Finance Department and this GRIPS Challan should be attached with the

Application Form complete in all respect which are to be submitted to the Office of the Principal Chief Conservator of Forests, Wildlife and Chief Wildlife Warden, West Bengal.

4. After thorough scrutiny of the submitted Application Form, an authorised representative of the Chief Wildlife Warden, West Bengal, with prior intimation to the applicant, would cause a field enquiry in presence of the applicant.
5. The applicant should deposit a Fee (Rs. 5000 for FORM – I / Rs. 10000 for FORM – II) to the Head of Account “Registration / Fees” in the GRIPS Portal of West Bengal Finance Department, after he / she receives a request from the Chief Wildlife Warden, West Bengal to do so, if the Chief Wildlife Warden finds it satisfactory to issue Permit / Licence to the applicant on positive recommendation of his authorised representative on field enquiry.
6. The applicant should submit the GRIPS Challan of depositing requisite Fees for issuing Permit / Licence (Rs. 5000 for FORM – I / Rs. 10000 for FORM – II) to the Office of the Principal Chief Conservator of Forests, Wildlife and Chief Wildlife Warden, West Bengal.
7. The applicant would receive a Permit / Licence (in FORM – IA / FORM – IIA as applicable) from the Chief Wildlife Warden, West Bengal under some specific conditions. This Permit / Licence would be valid for a specified period with a maximum of One Year.
8. The Licence may be renewed, if the applicant desires. In that case he/she should apply a month prior to expiry of his/her Licence subject to fulfilment of the above process and submission of reports and documents as mentioned above along with depositing a Renewal Fee of Rs. 2000.
9. The renewal of the Licence would be on the sole discretion of the Chief Wildlife Warden, West Bengal, subject to other rules / regulations under vogue.
10. Address for all communications and submission of application –
Office of the Principal Chief Conservator of Forests, Wildlife and Chief Wildlife Warden, West Bengal, Third Floor, North Block, Bikash Bhavan, Salt Lake City, Kolkata – 700091, West Bengal.

FORM I
APPLICATION FOR PERMIT TO CAPTURE FOR SPECIAL PURPOSE
[under Section 12 of Wild Life Protection Act,1972]

To
The Chief Wildlife Warden, West Bengal

1.	Full Name of Applicant (IN BLOCK CAPITALS)	
	Name of the contact person in case of Institution/ Organization/ Company	
2.	Profession/Designation	
3.	Address for Communication Postal Address Phone Fax e-mail	
4.	Special Purpose for Capturing of Wild Animals (Strike out whatever not applicable)	(a) Education (b) Scientific research (c) Collection of specimens for the applicant Zoological Garden/ Museum/ Institution; (d) Collection of derivation of snake venom for manufacturing life saving drugs either by the permit holder or by recipient of snake venom from permit holder.

5. Species and number of wild animals proposed to be Captured :

5A.	Vernacular / Common Name of the species	
5B	Scientific Name	
5C	Schedule of the Act	
5D	Locations proposed (Please be specific in terms of District/ Village/ForestArea) Forest Range(S) Forest Division(S)	
5E	Numbers proposed to be Captured	Male
		Female
		Indeterminate
		Juveniles
5F	Numbers proposed to be released back in original habitat	Male
		Female
		Indeterminate
		Juvenile
5G	Proposed period of Capturing Release	From [DD/MM/YYYY]
		To [DD/MM/YYYY]

6. Justification and other relevant information for the proposed Capturing (enclose a copy of the project)

7. Details of current or expired permits (type, number, date, period of validity and issuing authority), if any issued to the applicant or at same address (enclose copy)

Permit No.:

Date of Issue:

Issued by:

8. Application Fee Details:

Amount: Rs.

Mode of Payment

Date of Payment

9. Declaration:

I _____, solemnly affirm that the information given above is correct and complete to the best of my knowledge and belief. Further, I undertake to return the permit applied for, with full particulars as specified therein, within fifteen days from its expiry and to abide by all the terms and conditions laid down in this regards as well as provisions of **the Wildlife (Protection) Act, 1972, the Indian Forest Act, 1927** and the **Biological Diversity Act, 2002** and rules made thereunder.

Place:

Date:

(Signature of the Applicant)
(Stamp/Seal, if applicable)

FORM IA

PERMIT TO CAPTURE FOR SPECIAL PURPOSE

[under Section 12 of Wild Life Protection Act,1972]

(NotTransferable)

Permit No. _____ Date of Issue _____

Validity From _____ To _____ (Not to exceed 12 months)

Subject to the provisions of the Wildlife (Protection) Act,1972, this permit is here by granted to:

1.	Full Name of Individual/ Institution/ Organization/ Company	
	Name of contact person in case of Individual/ Institution/ Organization/ Company	
2.	Address Postal Address Phone Fax Email	
3.	For the Special Purpose of (Strike out whatever not applicable)	(a) Education (b) Scientific Research (c) Collection of specimens for the applicant Zoological Garden/ Museum/ Institution: (e)Collection of derivation of snake venom for manufacturing lifesaving drugs either by the permit holder or by recipient of snake venom from the permit holder.

4. The Individual/Institution/ Organization/Company as holder of this Permit is hereby allowed to Capture the following Species and number of wild animals in the region specified

4A	Vernacular / Common Name of species	
4B	Scientific Name	
4C	Schedule of the Act	
4D	Locations allowed District(s) Village(s) Forest Range(s) Forest Division(s)	
4E	Numbers to be Captured	
	Male	
	Female	
	Indeterminate	
4F	Numbers to be released back in original habitat	
	Male	
	Female	
	Indeterminate	
	Juveniles	

5. The wild animal to be released back in natural habitat within _____ days of its capturing.

6. The conditions under which this permit is issued are as

- a. The permit holder shall submit a report of collection as may be required by the Chief Wildlife Warden or authorized officer, and send a copy of such report to the Deputy Conservator of Forests and the Chief Conservator of Forests of the area where capturing has taken place.
- b. The permit holder shall allow the entire collection to be inspected, whenever required by the Chief Wildlife Warden or any other officer authorized by him for the purpose.
- c. The permit holder shall not use any wild animal under this permit for any **commercial purpose**. Further, the permit holder shall not export the collection outside the State of West Bengal, without the prior written permission from the Chief Wildlife Warden or any officer authorized by him in this behalf.
- d. The permit holder shall submit quarterly report of Capturing/ handling under this permit to the Authorized Officer. The report shall include details of inventory along with species (including scientific name), number and sex of wild animal captured, juvenile specimens captured, location of capturing and number of wild animals released back to its natural habitat as well as details of any wild animal inadvertently captured by him during the period.

- d. The permit holder shall ensure that the animals captured are not treated in any inhumane way and shall be maintained in custody with appropriate veterinary and other logistic support as required by any Law or Rule.
- e. The permit holder shall surrender this permit to the **Authorized Officer** issuing this permit **within 15 days** of its expiry or before leaving the area given in the Permit, whichever is earlier, along with the final reports containing the details a required in the quarterly report.
- g. No person other than the permit holder or his assistants engaged by the permit holder can use this permit. The permit holder shall communicate names of his assistants **at least three days in advance** to the Authorized Officer, whose directions on dissociating any individual from use of this permit shall be binding. The permit holder is prohibited from subletting outsourcing or transferring this permit in any manner. This permit is not transferable by inheritance or any other means of similar nature.
- h. The permit holder shall abide by additional conditions, if any appended to this permit, as deemed fit by the Chief Wildlife Warden or Authorized officer while issuing this permit.

Place:

Date:

Signature of the Authority
Name and designation Seal

FORM II
APPLICATION FOR OBTAINING LICENCE FOR MANUFACTURING / DEALING
IN SNAKE VENOM

(Under section 44 of Wild Life Protection Act, 1972)

To,
The Chief Wildlife Warden,
West Bengal

1.	Full Name of Individual/ Institution/ Organization/ Company.	
	Name of the contact person in case of Institution/ Organization/ Company. Relationship with the Institution/ Organization/Company.	
2.	Address of Business / shop Postal Address Phone Fax Email	
3.	License applied for (Strike out whatever not applicable)	(a) Manufacturer of or a Dealer in collection / Dealing in snake venom.
4.	Details of currant or expired licences or permits (type, number, date, period of validity and issuing authority), if any, issued to the applicant or at same address (enclose copy)	Licence No: Date of Issue: Validity: Issuing Authority:
5.	If stocks had been duly declared under section 44(2) of the Act, the date of declaration (details of stock to be enclosed in separate sheets, if required)	

6. Species and number of Wild animals/ snake venom for which trade is proposed:

6A.	Vernacular / Common Name of species	
6B.	Scientific Name	
6C.	Schedule of the Act	
6D.	Activities proposed	
6E.	Maximum numbers of Animal articles/ snakes proposed to be dealt with on monthly basis	
6F.	Proposed location of Manufacture / Storage (Please be specific in terms of District /Village /Forest Area) Name of Owner of Premises Full Address Landmark Phone Forest Range Forest Division	
6G.	Names of licensees (with particulars of licence numbers) from whom the applicant will acquire initial stocks	

7. Application Fee Details

Amount: Rs.

Mode of Payment

Date of Payment

8. Declaration

I, _____, solemnly affirm that the information given above for the purpose of obtaining licence under the provisions of Wildlife (Protection) Act, 1972 is correct and complete to the best of my knowledge and belief. Further, I promise to abide by all the terms and conditions laid down in this regards as well as provisions of the Wildlife (Protection) Act, 1972, the Indian Forest Act, 1927 and the Biological Diversity Act, 2002 and rules made thereunder.

9. List of enclosures.

Place:

Date:

(Signature of the Applicant)
(Stamp / Seal, if applicable)

FORM IIA

LICENCE TO MANUFACTURE OR DEAL IN ANIMAL ARTICLES/ SNAKE VENOM

[under Section 44 of Wild Life Protection Act,1972]

(Not Transferable)

Licence No. _____ Date of Issue _____

Validity From _____ To _____ (Not to exceed 12 months)

Subject to the provisions of the Wildlife (Protection) Act,1972,this licence is hereby granted to:

1.	Full Name of Individual/ Institution/ Organization/ Company	
	Name of contact person in case of Individual/ Institution/ Organization/ Company	
2.	Address Postal Address Phone Fax Email	

3. To Manufacture and / or deal in animal articles of wild animals/ snake venom given below:

3A.	Vernacular / Common Name of species	
3B.	Scientific Name	
3C.	Schedule of the Act	
3D.	Activities Allowed	
3E.	Maximum numbers of Animal articles / snakes allowed to be dealt with on monthly basis	
3F.	Location of Manufacture/Storage Name of Owner of Premises: Full Address Landmark Phone Forest Range Forest Division	
3G.	Any special conditions imposed	

4. The conditions under which this licensee is issued are as under.-

- (1) The licensee shall carry on his business only at the **approved premises** during business hours communicated to the **Chief Wildlife Warden or the Authorized Officer**. This License shall be displayed at a conspicuous place of the approved premises in which the business of licensee is carried on and shall be produced on demand for inspection by an authorized officer. The place of business may be changed with prior permission of the License Issuing Authority as recorded by entering particulars of new premises in this license.
- (2) The licensee shall purchase, receive or acquire any animal article/ snake venom or part thereof only from a dealer or manufacture or a person, as the case may be, authorized to sell or otherwise dispose of any animal article/ snake venom under provisions of the Act, or rules made there under. The licensee shall not purchase, receive, or acquire or transport any animal article, trophy or uncured trophy/ snake venom in violation of provisions of the Act, particularly section 43 or uncured trophy only in the premises approved by the **Chief Wildlife Warden or the authorized officer**. The licensee shall ensure adequate security of the animal articles/ snake venom in the approved premises as well as relevant records.
- (3) The licensee shall not sell or dispose of any animal article/ snake venom , trophy or uncured trophy to any person who is not authorized under provisions of the Act, to receive the same.
- (4) The licensee shall maintain a register in prescribed form. The licensee shall ensure that the register required to be maintained by him under this rule has been brought up to date, before closing the business for a day.
- (5) Every licensee shall submit monthly returns not later than tenth day of the following month to the Chief Wildlife Warden or Authorized Officer along with a true copy, duly certified and signed by the licensee, of the entries made during the month in the prescribed registers.
- (6) The licensee shall, whenever required by the Chief Wildlife Warden on any other Officer authorized by him for the purpose, facilitate inspection of the premises used for manufacturing, storage and dealing in the animal articles, and produce the entire stock under his possession for inspection.
- (7) No person other than the licensee or his assistants engaged by the licensee can use this license. The licensee shall communicate names of his assistants at least three days in advance to the Authorized Officer, whose directions on dissociating any individual from use of this license shall be binding. The licensee is prohibited from subletting, outsourcing or transferring this license in any manner. This license is not transferable by inheritance or any other means of similar nature.
- (8) The licensee shall abide by additional conditions, if any, communicated by the Chief Wildlife Warden or Authorized Officer while issuing this license.
- (9) The renewal application for this Licence shall be made atleast one month prior to the expiry and not later than three months on payment of prescribed fee.
- (10) This Licence is liable for cancellation in case of any change in the Act or any Rules made subsequently.
- (11) The Chief Wild Life warden, West Bengal may use his/her discretion to cancel/suspend the license , on breach of any conditions which are part of the license.

Place:

Signature of the Authority

Date:

Name and designation Seal

Proposed Fees for Application, Permit Licence and Renewals

Sl.No	Item	Proposed Fee (INR)
1.	Application to Capture, handling, rescue of snakes only for the purpose of collection of snake Venom and subsequent release in the natural habitat (Exempt in case of Government Intuitions) Not refundable	500.00
2.	Applications for dealer in wildlife articles/ snake venom Not refundable	1000.00
3.	Permit to Capture, handling, rescue of snakes only for the purpose of collection of snake Venom and subsequent release in the natural habitat, for each species	5000.00
4.	Dealership Licence	10000.00
5.	Annual renewal fee of Dealership Licence	2000.00
6.	Late Fee for Renewal of Dealership Licence, per month or part thereof	5000.00

Proposed Delegation of Powers to Issue License and Renewals

Power	Schedule of Act	Delegated Authority
Issue of Permit to Capture	Schedule I & Part II of Schedule II	Chief Wildlife Warden, West Bengal
Issue of Permit to Capture	All other Schedules	Addl PCCF, Wildlife, West Bengal
Issue of License for Dealers	All Schedules I & Part II of Schedule II	Chief Wildlife Warden, West Bengal
Issue of License for Dealers	All other Schedules	Addl PCCF, Wildlife, West Bengal